



MONTGOMERY COUNTY DEPARTMENT OF POLICE

VICTIM/WITNESS ASSISTANCE INFORMATION



The Montgomery County Department of Police is committed to the fair, compassionate, and sensitive treatment of victims and witnesses of crime. Our commitment to victims and witnesses includes ensuring that victims and witnesses are afforded reasonable protection; are kept reasonably informed of case status and the arrest of any suspect; receive recovered stolen property promptly unless needed for court; and are given information and referrals that may aid in coping and recovering from the effects of crime.

COUNTY POLICE DISTRICT STATIONS:

1st District

1451 Seven Locks Road, **Rockville**, MD 20854

Main (301)279-1591

Victim Assistance (301)279-1817

2nd District

7359 Wisconsin Avenue, **Bethesda**, MD 20814

Main (301)652-9200

Victim Assistance (301)657-0149

3rd District

801 Sligo Avenue, **Silver Spring**, MD 20910

Main (301)565-7744

Victim Assistance (301)565-5736

4th District

2300 Randolph Road, **Wheaton**, MD 20902

Main (240)773-5500

Victim Assistance (240)773-5548

5th District

20000 Aircraft Drive, **Germantown**, MD 20874

Main (301)840-2650

Victim Assistance (301)601-1647

6th District

18749F N. Frederick Road, **MV/Gaithersburg**, MD 20879

Main (240)773-5700

Victim Assistance (240)773-5704

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OBTAINING POLICE REPORTS

Copies of Accident Reports can be obtained at the district police station located in the district where the accident occurred. To obtain a copy of an Event Report (something other than an accident), direct your request in person or in writing to:

Montgomery County Police - Records Division

2350 Research Boulevard

Rockville, MD 20850 (240)773-5330

Walk-in hours: 7:30 a.m. - 5:00 p.m. Monday-Friday

Payment is \$10.00 per report. Please provide the correct report number and payment with your request. Checks should be made payable to Montgomery County Government.

IMPORTANT POLICE INFORMATION

Emergency (24 Hours) 911

- To request police assistance if a crime is about to occur, is in progress, has just occurred, or if someone is in danger or at risk of being injured.

Non-Emergency (24 Hours) (301)279-8000

- To request police assistance where there is no reason to believe there is any physical danger. You may be referred to our Telephone Reporting Section (TRS).

Victim/Witness Assistance Unit (240)773-5626

- Assists victims in finding support, information, and appropriate sources within the community to help in the aftermath of crime. You may also contact the Victim Assistant at your district police station (numbers are listed in left column).

Family Crimes Division (240)773-5400

- Investigates child abuse, rape, and certain sex offenses involving victims under 18 years of age. Also handles reported cases of youth runaways.

Domestic Violence Unit (240)773-5050

- Investigates domestic violence cases of 1st Degree Assault, Strangulation, and Stalking.

Fraud Section (301)840-2590

- Investigates reports of credit card fraud, forgery, counterfeiting, and embezzlement.

Crime Prevention Information (301)840-2585

- Provides advice on how to protect your home or business, including information on Neighborhood Watch.

Crime Solvers Tip Line 1-866-411-TIPS

- Allows citizens to offer anonymous information about crime. Rewards are paid for information leading to the arrest and indictment of criminals or the capture of wanted persons.

Drug Tip Hotline (240)773-DRUG

- Allows citizens to offer anonymous information relating to illegal drug activity.

Gang Tip Hotline (240)773-GANG

- Allows citizens to offer anonymous information relating to illegal gang activity.

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HOW TO FILE CHARGES

- Report the incident to the police.
- Obtain the report number from the officer.
- See a **District Court Commissioner** to file criminal charges. A warrant or a summons to appear in court may be issued for the offender. If a Commissioner declines to issue charges, you can request that the State's Attorney file charges against the offender.

District Court Commissioners:

Central Processing (24 hours) (301)610-7217

Silver Spring Courthouse (301)563-8550

Rockville Courthouse (301)279-1526

FOR YOUR REFERENCE

Report Number: _____ Date: ____/____/____

Officer's Name: _____

Telephone Number: _____

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DOMESTIC VIOLENCE INFORMATION

If you have been hurt or threatened at home - this is a crime. Dial 911 and notify the police immediately. (*You do not have to be a U.S. citizen to receive help.*)

- If you are injured - seek medical attention. If you need emergency shelter or counseling, please call the **Abused Persons Crisis Line** at (240)777-4673.
- If you have left home and are in fear of harm if you return - call the police at (301)279-8000 to request they accompany you back home to get essential items such as clothing and medicine.
- All arrested individuals will be taken before a commissioner and may be released within two hours of the arrest.
- **In Domestic Violence Cases Only** - If the offender is arrested:
 1. The telephone number that you give to the police officer will be used to attempt to contact you, one time, in the event that the offender is released or posts bond within 12 hours of arrest; **and**,
 2. You may also contact the jail at (240)777-9795 to confirm if the offender has been released or admitted; **and**,
 3. If the offender is admitted to the jail, you must register for the VINE Service (1-866-634-8463) in order to receive notification of the offender's release.

Need to Know About an Inmate's Custody Status of Release?

Call 1-866-634-8463
The VINE® Service

What is VINE?

- VINE is a free, anonymous, fully automated service for crime victims and witnesses.
- VINE allows you to check the custody status of an inmate in the Montgomery County Detention Center and register to receive automatic telephone notification when the inmate is transferred or released.

EMERGENCY PROTECTION FROM DOMESTIC VIOLENCE (Protective Orders)

Protective Orders can temporarily remove the abuser from the home, order the abuser to stop the abuse and enter counseling, and award temporary custody of children. Protective orders include an INTERIM ORDER, which lasts up to two business days and can be issued by a District Court Commissioner when courts are closed; a TEMPORARY ORDER is issued by a Judge after a hearing and is good for seven days; and the last order of protection is a FINAL ORDER issued by a Judge, which lasts for up to one year with a possible extension of six months. Victims do NOT have to obtain an Interim Order first. The Interim Order is available to allow the victim immediate protection when the courts are closed. Violation of a Protective Order is a crime and should be reported to the Police Department (911) or the Sheriff's Office (240)777-7016.

To file for immediate emergency protection you may go to any of the three courthouses listed below (Monday-Friday before 4:30 p.m.). When the courthouse is closed (after hours or holidays) you may go to a District Court Commissioner at Central Processing to apply for a protection order.

50 Maryland Avenue, Rockville, MD
27 Courthouse Square, Rockville, MD
8552 Second Avenue, Silver Spring, MD
Central Processing Unit
1307 Seven Locks Road, Rockville, MD

CONCERNED ABOUT HIV EXPOSURE?

If you are the victim of an offense which may have resulted in exposure to HIV, you can obtain further information about your right under Maryland Law by contacting the State's Attorney's Office at 240-777-7300.

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RESOURCE/REFERRAL INFORMATION

Emergency Food, Shelter, Financial, and/or Counseling Assistance

Montgomery County Crisis Center (240)777-4000

- 24 hour hotline and walk-in service to assist in situational or mental health crisis.

Victim Assistance and Sexual Assault Program

Crisis Line (24 hours) (240)777-4357

- Provides counseling and, in some cases, financial assistance to victims of general and sexual crimes.

Abused Persons Program

Crisis Line (24 hours) (240)777-4673

- Assists victims of mate-related physical abuse, including shelter and counseling services.

Conflict Resolution Center of

Montgomery County..... (301)942-7700

- Provides conflict mediation to help resolve ongoing disputes between families, neighbors, and other like parties.

Health and Human Services Emergency Services

Provides food stamps, medical assistance, temporary cash assistance, and other financially eligible services.

Germantown (240)777-3420

Rockville (240)777-4600

Silver Spring (240)777-3100

After 5:00 p.m. call (240)777-4000

Emergency Utility Assistance (240)777-4450

Emergency Food Hot Line (240)777-1245

Youth Crisis Hot Line (301)738-9697

Montgomery County Hot Line (301)738-2255

Montgomery County Government Agencies

Office of Child Support Enforcement 1-800-332-6347

Landlord/Tenant Affairs (240)777-3600

Child Protective Services (24 hrs) (240)777-4417

Adult Protective Services (24 hrs) (240)777-3000

Court-Related Numbers

State's Attorney's Office (240)777-7300

Sheriff's Office (240)777-7000

Family Services Division (240)777-9079

MCP 1107

Function Code: FC1107

Proponent Unit : Victim/Witness Assistance Section

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